



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

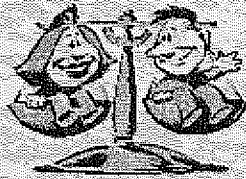
Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Red Bird High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: April 30, 2003

RE: 2003 Title IX Forms Submission

School	Red Bird High School	Reviewed by	Martha Mullins
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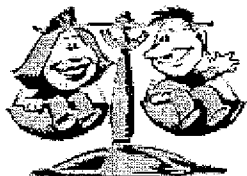
The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)		T-35 (Budget Expenses)
	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.		2002 - 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	✓	The following forms were omitted and must be submitted by school representatives. <ul style="list-style-type: none"> Form T-2 is to be submitted July 15, 2003 Form T-60 is to be submitted by July 1, 2003
D.	✓	Other Recommendation and Comments. <ul style="list-style-type: none"> Re-submit Forms T-35 & T-36 with expenditure figures or further information in each column for sports offered. This is due July 15, 2003. By July 15, 2003, resubmit Form T-1 with the inclusion of the number of 8th grade students and below used in Column 4. It is recommended that school personnel survey grades eight and below for sport interests rather than grade 12.



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: 5/2/03

Re: 2003 Title IX Forms Submission

School	<u>Red Bird Mission School</u>	Reviewed by	<u>MARTHA MULLINS</u>
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)		T-35 (Budget Expenses)
	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.		2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	<input checked="" type="checkbox"/>	The following forms were omitted and must be submitted by school representatives. <i>Forms T-2 + T-60, Submit by June 30, 2003.</i>
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments: <i>Re-submit Form T-35 + T-36 w/ expenditure figures or further information in each column for sports offered. Due June 30, 2003.</i>

*By June 30, 2003, resubmit Form T-1 w/ the inclusion of the number of eighth-grade students + below used in Column 4.
It is recommended that the school survey grades 8 + below for sport interests rather than grade 12.*



APR 14 2003

**2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2003 along with other required forms)**

The Red Bird Mission High School, Beverly, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
<i>see attachment</i>			

Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:
16 Sept 2002
3 Dec 2002
25 Feb 2003

Designated the following person(s) as the Title IX coordinator for the school/district:

<u>David L. Wong</u>	<u>Director of Human Resources</u>	<u>H069 Bop 700</u>	<u>606-598-3155</u>
Name	Title	Address	Phone
		<u>Beverly, KY</u>	
		<u>40713</u>	

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Paul H. [Signature]
Principal's Signature

April 11 2003
Date

[Signature]
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

List of Title IX Committee Members 2002-2003

Name	Address	Phone	Title
Robert Ferguson	HC Box 710, Beverly, KY 40913	606-598-2416	Principal
Angela Schonauer	HC Box 710, Beverly, KY 40913	606-598-2416	Teacher/Coach
Beth Yost	HC Box 700, Beverly, KY 40913	606-598-3155	C. F. O
Fred Haggard	HC Box 700, Beverly, KY 40913	606-598-3155	Exec. Dir.
Homer Smith	PO Box 54, Roark, KY 40979	606-374-5996	B. O. D.
Marcus Collett	HC Box 710, Beverly, KY 40913	606-598-2416	Counselor
Ann McFarland	PO Box 175, Loyall, KY 40854	606-573-2237	B. O. D.
Gail Nantz	141 Elk Road, Chappell, KY 40816	606-558-3526	Parent
Natasha Napier	PO Box 47, Goose Rock, KY 40944	606-598-2760	Student
Kurt Fogleman	11 Queendale, Beverly, KY 40913	606-598-1305	Student
David Long	HC Box 700, Beverly, KY 40913	606-598-3155	Human Resources

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	57	54.29%	47	50%
Row 2	BOYS	48	45.71%	47	50%
Row 3	Totals	105	100%	94	100%

Instructions:

 *Number of 8th grade students & below used in Column 4 calculations if applicable: _____

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: _____

 Date: April 11, 2003

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	<i>No</i>		<i>No</i>
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	<i>No</i>		<i>No</i>
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	<i>No</i>		<i>No</i>
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	<i>No</i>		<i>No</i>
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	<i>No</i>		<i>No</i>
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	<i>No</i>		<i>No</i>

Principal's Signature: *Russell Ferguson* Date: *April 11, 2003*

2002-2003
ACCOMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	4	47	100%
Row 2	j.v.:			
Row 3	frosh:			
Row 4	total:		47	100%
Boys				
Row 5	varsity:	4	47	100%
Row 6	j.v.:			
Row 7	frosh:			
Row 8	total:		47	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Randy [Signature] Date: April 11, 2003

2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	5,300.00	5,286.61			250.00	240.00						
B basketball	5,300.00	5,090.98			250.00	225.00						
G softball	1,000.00	451.31			250.00	0.00						
B baseball	1,000.00	965.83			250.00	-do-						
G cross country	400.00	382.59			100.00	71.72						
B cross country	400.00	382.60			100.00	94.32						
G golf												
B golf												
G soccer		6,216 (1990s)										
B soccer		6,534 (5120)										
G swimming		12,750										
B swimming												

- Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: 

Date: April 11, 2003

2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	100 ⁰⁰	95.40			300.00	168.90						
B track	100 ⁰⁰	95.40			300.00	337.80						
G tennis												
B tennis												
G volleyball												
B volleyball												
B wrestling												
G (list sport)												
B (football)												
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature:

Russell Snyder

Date:

April 11, 2003

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			
Athletic Scholarships			
Tutoring			
Housing and Dining Facilities and Services			
Recruitment of Student Athletes			

Principal's Signature: _____

Robert Ferguson

Date: _____

April 11, 2003

2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Red Bird Mission School
School Enrollment: 116
Date: 11/06/02
Completed By: Marcus Collett

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

116 Number of Surveys
98 Total Returned
9-12 Grades Surveyed

How Was The Survey Administered? In English Classes

Fall Sports (List Total Number of Participation Responses)

9 Cross Country (Girls)
7 Cross Country (Boys)
7 Field Hockey (Girls)
42 Football (Boys)
4 Golf (Girls)
6 Golf (Boys)
12 Soccer (Girls)
6 Soccer (Boys)
22 Volleyball (Girls)
3 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

24 Basketball (Girls)
25 Basketball (Boys)
20 Gymnastics (Girls)
4 Indoor Track (Girls)
5 Indoor Track (Boys)
17 Swimming & Diving (Girls)
6 Swimming & Diving (Boys)
13 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

20	Baseball (Boys)
13	Fast Pitch Softball (Girls)
12	Slow Pitch Softball (Girls)
10	Tennis (Girls)
8	Tennis (Boys)
10	Track (Girls)
8	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Lacrosse	3
Hockey	3
Martial Arts	1
Dance	1
Bad Mitten	2
Gymnastics	1

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
Basketball	10
Baseball	5
Softball	1
Wrestling	1

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
Football	18
Soccer	3
Wrestling	3
Basketball	5
Tennis	4
Swimming	2
Golf	2
Volleyball	8
Softball	1

14

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Basketball	8
Softball	3
Wrestling	1

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
<u>7</u> I prefer other activities such as band, chorus, etc.	
<u>15</u> I don't have time	
<u>2</u> The practice schedules and game times are inconvenient	
<u>11</u> The sport I like isn't offered	
<u>2</u> It's too expensive	
<u>1</u> I prefer to participate in club or intramural sports	
<u>4</u> Working	
<u>7</u> Other	

Student Suggestions to encourage participation

Make it fun. More sports. Lower requirements for extra-curricular activities. Allow time in school. Get a cooler Mascot.

Russell Reagan
Principal's Signature

Nov. 6, 2002
Date

School Name: Red Bird Mission School

2002-2003

School Year: 2002-2003

TITLE IX

Principal's Signature: David Meyer

CORRECTIVE ACTION PLAN

Date: 8 July 2003

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implement this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORR
<i>Need for more girls to participate</i>	<i>Exploring volleyball as a team sport.</i>	<i>Fall of 2003</i>

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all are identified as items for correction. This form shall be typed.